

## Appendices

### Appendix 1 - Risk Assessment and Control Plan

Refer to appendix 2 for risk matrix and control hierarchy used for this assessment.

Note this risk assessment and control plan is focused on COVID 19 specific hazards, all other previously identified hazards and associated controls must still be applied.

<b>Title: COVID – 19 Risk Assessment and Control Plan</b>	<b>Version Number: 1</b>	<b>Issue Date: 13/8/2020</b>	<b>Developed By: Enter the team names involved</b>	<b>Date Approved:</b>	<b>Approved By:</b>
<b>Scenario</b> <i>Consider the different scenarios where transmission could take place.</i>	<b>Identified Hazards</b> <i>What could result in harm? Either.</i> Non-disclosure of COVID – 19 Exposure to COVID – 19 Exposure to and transmission of COVID - 19	<b>Initial Risk Level</b> <i>High</i> <i>Moderate</i> <i>Low</i> <i>Very Low</i>	<b>Control Measures</b> <i>In order of effectiveness can the hazard be.</i> <i>Eliminated?</i> <i>Substituted for a safer alternative?</i> <i>Controlled by barriers, guards, or mechanical aids?</i> <i>Controlled by training and work procedures?</i> <i>Controlled by use of personal protective equipment?</i>	<b>Residual Risk Level</b> <i>High</i> <i>Moderate</i> <i>Low</i> <i>Very Low</i>	<b>Responsibility for Each Control Measure</b>
<b>General Areas</b>					

Car Parking	Non-disclosure of COVID – 19 Exposure to and transmission of COVID - 19	Low (Very Unlikely and major impact)	<ul style="list-style-type: none"> <li>• Car park zones allocated to individual turfs where required</li> <li>• Signage</li> <li>• Communicated to the users prior to using the facility</li> </ul>	Very Low (Very Unlikely and major impact)	WHA
Access to/egress from site	Non-disclosure of COVID – 19 Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>• All pedestrian access gates cable tied open</li> <li>• Arrival areas and routes for arriving and departing players defined and shared with user groups</li> <li>• Signage</li> <li>• Communicated to the users prior to using the facility</li> </ul>	Very Low (Very Unlikely and major impact)	WHA
Changing rooms (including showers, toilets within)	Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>• Open – regular cleaning and open to seniors only</li> <li>• Signage</li> <li>• Communicated to the users prior to using the facility</li> </ul>	Very Low (Very Unlikely and major impact)	OCS/WHA
Toilets – general spaces	Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>• Minimise NHS 1 &amp; 2 Changing rooms and facilities - Cleaned daily by external professional cleaning provider - Open NHS3 – Changing rooms and facilities – Cleaned daily by external professional cleaning provider – Open</li> <li>• Fraser Park – Pavilion (and toilets inside) – open during on competition days – cleaned daily during these times by external professional cleaning provider</li> <li>• Fraser Park – Pavilion and toilets - Training sessions – Pavillion (and toilets inside) – Closed – External toilet available in the external block</li> <li>• Maidstone – Changing rooms and toilets cleaned daily</li> <li>• Elsdon – Changing rooms and toilets cleaned daily by PCC</li> <li>• Signage</li> <li>• Communicated to the users</li> </ul>	Very Low (Very Unlikely and major impact)	WHA Porirua City Council WHA OCS OCS OCS Maidstone Park Trust Porirua City Council WHA

Water fountains	Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>● Eliminate – Closed - via tape around the fountains</li> <li>● Signage</li> <li>● Communicated to the users prior to using the facility</li> </ul>	Very Low (Very Unlikely and major impact)	WHA
Pavilion Cafe at NHS	Non-disclosure of COVID – 19 Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>● Open – Remove excess chairs, Tape on floor, monitored closely</li> <li>● Signage</li> <li>● Communicated to the community</li> </ul>	Very Low (Very Unlikely and major impact)	WHA/Neilson Catering
Sporting Edge at NHS	Non-disclosure of COVID – 19 <ul style="list-style-type: none"> <li>● Exposure to and transmission of COVID - 19</li> </ul>	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>● Open – Controls in place for foot traffic</li> <li>● Separate QR code in operation</li> <li>● Signage</li> </ul>	Very Low (Very Unlikely and major impact)	WHA/Sporting Edge
Dug outs at all turfs	Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>● Minimise</li> <li>● Providing hand sanitiser for use at entry points to turfs</li> <li>● Disinfecting high touch points with broad spectrum surface cleaner</li> <li>● Signage</li> <li>● Communicated to the users prior to using the facility</li> <li>●</li> </ul>	Very Low (Very Unlikely and major impact)	WHA
<b>On Field Activities</b>					
Training	Non-disclosure of COVID – 19 Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>● Restriction to a maximum number of 100 per group if physical distancing will not be followed in session</li> <li>● Restrictions to length of sessions to enable transitions between groups (10 min window)</li> <li>● Contact tracing registers provided to clubs and members must sign it using an appropriate app</li> <li>● WHA provide guidance around training and delineation to meet physical distancing requirements between groups</li> </ul>	Very Low (Very Unlikely and major impact)	WHA/Each club

			<ul style="list-style-type: none"> <li>● Level 2 Coaching Considerations document disseminated through community with key information around conducting trainings at level 2</li> <li>● Communication to user groups around suggested ways to achieve hygiene, physical distancing, and communication protocols</li> </ul>		
Competition matches	Non-disclosure of COVID – 19 Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>● Minimise</li> <li>● Providing hand sanitiser for use at entry points to turfs</li> <li>● Disinfecting high touch points with broad spectrum surface cleaner</li> <li>● Communication to the community re hygiene processes required</li> <li>● Physical distancing encouraged by guiding spectators to spectator allocated positions</li> <li>● Signage</li> <li>●</li> </ul>	Very Low (Very Unlikely and major impact)	WHA WHA/Officials/Players
Involvement by at-risk participants or those with at-risk people within their close bubble	Exposure to and transmission of COVID - 19	High (catastrophic and possible)	<ul style="list-style-type: none"> <li>● Participants to assess whether they or anyone within their close bubble is at risk (refer to appendix 1). When identified as at risk, participants make the decision around the practicalities of returning to sport and if any additional consideration should be made (such as consulting with their family and GP).</li> <li>● Participants to decide if they will not resume training or games until future alert level changes or changes in the at-risk persons condition and communicate with their club</li> <li>● All participants continue monitoring their own health condition</li> <li>● Communicated to the community</li> </ul>	Moderate (very unlikely and catastrophic)	Each Individual
<b>First Aid &amp; Emergency Scenarios</b>					

First aid	Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>• Maintain physical distancing where practicable</li> <li>• Use of personal protective equipment when required to move within 2m</li> <li>• First aid equipment available provided by clubs</li> </ul>	Very Low (Very Unlikely and major impact)	Each club
CPR or other emergency responses	Exposure to and transmission of COVID - 19	High (catastrophic and possible)	<ul style="list-style-type: none"> <li>• CPR trained personnel</li> <li>• CPR procedures (following Dangers, Response, Send for Help, Airway, Breathing, Circulation, Defibrillator - <a href="https://aedlocations.co.nz/">https://aedlocations.co.nz/</a>)</li> <li>• First aid equipment available – including face shield</li> </ul>	Moderate (very unlikely and catastrophic)	Each club
Evacuation from site	Exposure to and transmission of COVID - 19	Moderate (possible and major impact)	<ul style="list-style-type: none"> <li>• Physical distancing maintained during evacuation (where practicable)</li> <li>• Where customers need close contact support, workers to wear protective equipment</li> <li>• Assembly point large enough for potential number of people on site and achieve physical distancing</li> <li>• Changes to emergency protocols communicated to workers, volunteers, and customers in advance</li> </ul>	Very Low (Very Unlikely and major impact)	WHA/Each club/Individual
<b>Wellington Hockey Operations</b>					